

ADMINISTRATIVE - INTERNAL USE ONLY

85-3624

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Occupancy for the New Building

FROM: Harry E. Fitzwater  
Deputy Director for Administration  
7D24 Hqs.

EXTENSION

NO.

OL 10186-85

DATE

25 OCT  
1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Executive Registry  
7E12 Hqs.

28 OCT 1985

*[Signature]*

2. Executive Director

3.

4. DDA  
7D24 Hqs.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

*I thought the DD, and DDO agreed to moving into the spaces, where feasible, as originally planned and laid out by [redacted]. In the interest of saving \$, I think we should try to stick to that agreement.*

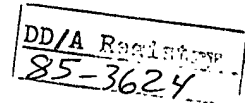
DCI  
EXEC  
REG

B-100

FORM 1-79 610 USE PREVIOUS EDITIONS

ADMINISTRATIVE - INTERNAL USE ONLY

GPO : 1983 O - 411-632



30 OCT 1985

MEMORANDUM FOR: Deputy Director for Administration  
 Deputy Director for Intelligence  
 Deputy Director for Operations  
 Deputy Director for Science & Technology

FROM: Executive Director

SUBJECT: Occupancy for the New Building

1. The purpose of this memorandum is to solicit your cooperation in meeting the construction and occupancy schedule for the New Headquarters Building (NHB). In adopting Option 5 of the NHB occupancy presentation on 7 October 1985, the Headquarters Management Board also confirmed the guidance of the Deputy Director of Central Intelligence that no changes shall be made to any of the already designed NHB space. Without this restriction, it would be impossible to meet the construction completion date of August 1987.

2. Option 5 identified the following offices for the New Building:

NORTH TOWER

DDI/OSWR  
 DDI/NESA  
 DDI/ASG  
 DDI/OEA  
 DDS&T/OTS  
 DDS&T/ORD  
 Employee Support Areas

SOUTH TOWER

DDO/SE  
 DDO/AF  
 DDO/PPS  
 DDA/OIT  
 DDA/OC Equipment  
 DDA/OS  
 DDA/OP  
 DDA/OF  
 DDA/OL

3. The Office of Logistics is preparing revised block layouts to accommodate the organizational location changes dictated by the Option 5 decision. Until this action is completed, the Office of Logistics is not in a position to entertain detailed discussions concerning the layout of the NHB. I would appreciate your cooperation in this matter.

STAT



OL 10186-85

SUBJECT: Occupancy for the New Building

STAT

OL/HOME  (23 October 1985)

Distribution:

- Orig - DDA
- 1 - DDI
- 1 - DDO
- 1 - DDS&T
- 1 - ER
- 2 - DDA
- 1 - D/L Chrono
- 1 - OL Files
- 1 - OL/HOME Official
- 1 - OL/HOME Chrono